**INTRODUCTION**

The Vice President’s role is to support the President, while overseeing the football operations and development of the club.

**WOULD SUIT SOMEONE WHO**

* Is forward thinking and can think outside of the box
* Has a ‘whole of club’ view and is willing to discuss alternate viewpoints
* Wants to take on a leadership role without being the ‘head of the organisation’

**RESPONSIBILITIES**

1. Run the strategic planning review session or planning session if the plan has expired
2. Discuss skill development plans with Coaching Coordinator for upcoming season
3. Discuss the upcoming season’s Social Calendar with the Social Coordinator
4. Preside over meetings in the absence of the President
5. Be the public point of contact in the event of extended absence by the President
6. Oversee the work of the Coaching & Social Coordinators
7. In consultation with other stakeholders, develop the club’s strategic plan
8. Report on the club strategic plan at all committee meetings and run review sessions
9. Ensure the club strategic plan is followed and updated regularly
10. Oversee the football development program so that participation and skill development at junior and senior levels is maximised
11. Oversee all social events run by the club, ensuring that a positive club image is portrayed at all times
12. Ensure that all coaches and support staff are carrying out their duties as required
13. Oversee recruitment of coaches according to policies outlined by the club committee

**KEY RELATIONSHIPS**

* **Reportable To: President**
* **Key Reports:**
  + Coaching Coordinator
  + Volunteer Coordinator
  + Social Coordinator
* Committee members

**TIME COMMITMENT REQUIRED**

* Will depend on how organised the club committee members are, but approximately 2 hours per week
* Attendance at monthly committee meetings is required

**TRAINING/RESOURCES REQUIRED**

* Regularly refer to the club strategic plan